22 April 1981

Excerpts from ODP Staff Meeting - 17 April 1981

1. There was no ODP staff meeting on 10 April 1981.   (U)

25X1

2. [   ] C/AS/ODP, has been offered an overseas position as Chief of Support. He will be leaving ODP in mid-May for training and a June departure. [   ] will be Acting Chief Administrative Staff until a permanent replacement is selected in late summer. (C)

25X1

25X1

3 [   ] of OMS received a report on stress problems relating to the use of CRT's. [   ] attended a briefing on this subject on 14 April. Four areas were covered: a. radiation from the tubes, b. psychological stress, c. visual problems, and d. muscular problems. The only significant recommendation was that users who wear glasses, especially bifocals, get them refracted for the distance between eye and CRT.   (U)

25X1

4. The DDA announced that he will be meeting informally with the new Administrator of GSA and plans to invite him to lunch on 22 April. He invited all Directors who have GSA-related problems to provide summaries of those problems and to attend the luncheon on 22 April.   (U)

5. A memo on the final FY-81 travel allotment was sent out to ODP offices on 13 April. All ODP offices should try to cut back on POV travel and use the shuttles whenever possible so there will not be a shortage of POV funds toward the end of the year.   (U)

25X1

6. Admiral Inman will be visiting the ODP front office and the [   ] the week of 20 April.   (U)
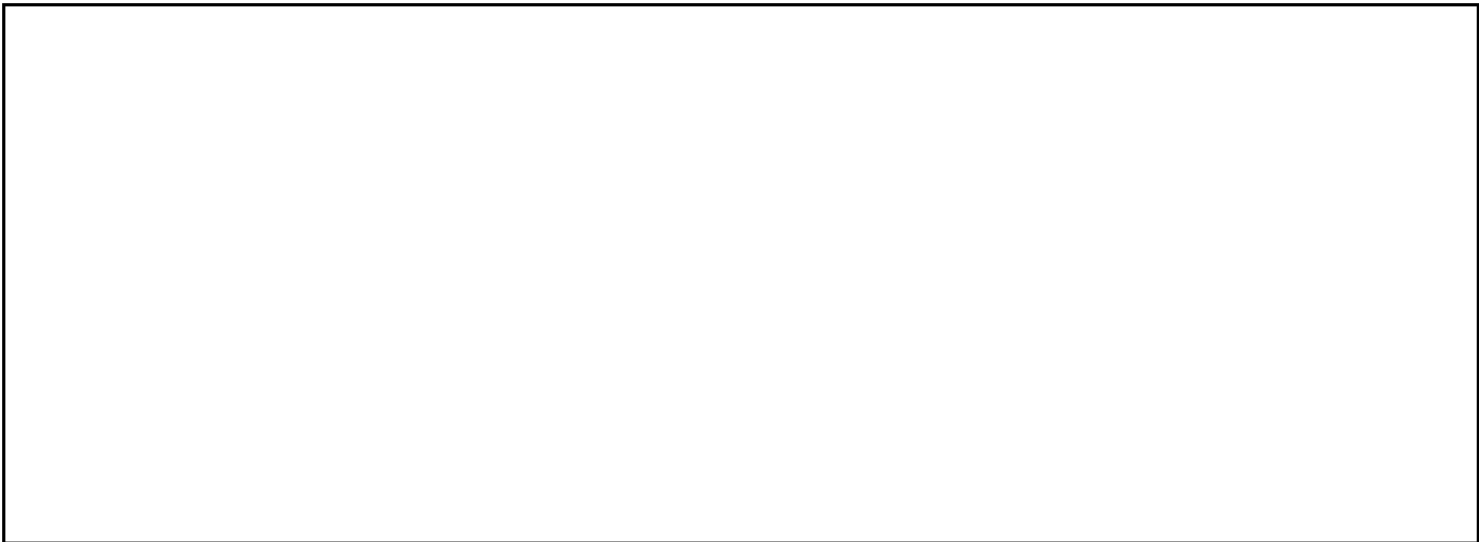
7. ORD is sponsoring a trip to DEC, WANG, & IBM on 27, 28 & 29 April and there is room for four or five ODP people on the plane. If you are interested please call [   ] (U)

25X1

25X1

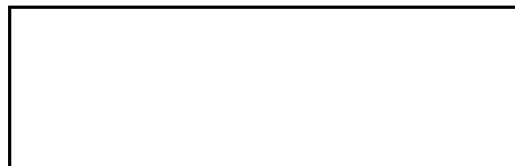DOWNGRADE TO CONFIDENTIAL UPON REMOVAL OF ATTACHMENTS

9.   Attached are excerpts from ODP Div/Staff Reports, copies
of ODP's weekly reports to the DDA, and a copy of the ODP
Personnel Report.   (U)

Atts: a/s

ODP 81-488
16 April 1981

MEMORANDUM FOR: Deputy Director for Administration

FROM: Bruce T. Johnson
Director of Data Processing

SUBJECT: ODP Report for Week Ending 15 April 1981

External Procurement

ODP concurred on four NPIC fixed price contracts for $100K each for the study phase of the NPIC Replacement Data System effort. The four contractors are IBM, Martin Marietta, SDC, and TRW. The study phase will last four months, until 1 October 1981, at which time two of the four contractors will be selected to continue into the design competition phase. At the conclusion of the design competition phase, one contractor will be selected to be the prime contractor for system development and acquisition, which will start about 1 July 1982.

25X1

VM System Stabilizing

Considerable progress has been made in stabilizing the VM system running on the new IBM 3033 MP computer system. The largest number of problems have been successfully diagnosed as being caused by incorrect channel sequences from the Comten communications controllers. The VM system has been modified to defend against the bad interrupts, and we are now experiencing this problem only occasionally.

25X1

Support to Office of DDA

SABRE (PANAM Reservation System) [   ] participated in a DDA meeting between CIA and PANAM staff to discuss the feasibility of using the SABRE System to place CIA airline reservations. Several alternatives were discussed, and a consensus was reached on an approach which appeared to meet all security, accounting, and implementation constraints. This approach will be the subject of separate evaluations by PANAM and the CIA working group during the coming week.

25X1

25X1

<u>WORDP</u>

    (Word Processing Monitoring Function) The RAMIS Word Processing Equipment Inventory System was completed and turned over to Procurement Division, OL. This data base will provide OL with a rudimentary word processor inventory system. ☐ ·   25X1

/s/ Bruce T. Johnson

Bruce T. Johnson

SECRET

16 April 1981

Excerpts of ODP Div/Staff Report for Week of
9 -15 April 1981 (U)

Management (U)

Outstanding Advances. As of 15 April, 38 advances remain outstanding, none of which are delinquent. (U) ⬜   25X1

FY 1981 Travel Allotment. ODP will not have to take the 10% cut
25X1   in travel funds that was anticipated a few weeks ago. Our FY-81
travel allotment will stay ⬜   as shown in the FY-81
operating budget. Travel funds have now been allocated as follows:
Management and Administration-⬜; Applications-⬜ Pro-   **25X1**
25X1   cessing-⬜ Special Projects Staff-⬜ (S) ⬜   **25X1**

Terminal Allocations. Chief P&BG/MS met with ⬜ to   25X1
review the process of establishing terminal requirements,
determining decision package levels, responding to higher level
questions, and user allocation. Processing has decided to shift
responsibility for terminal management and may want CSS to take over
the Management Staff's responsibility of developing the Annual
Terminal Call and other actions during the Program Year. (U-ODP
25X1   only) ⬜

Applications (U)

Support to OIA. GRAPHICS A series of visits for OIA with
Computer Aided Design (CAD) vendor's installations have been
arranged. The vendors include Synercome, Adage, Applicon, Evans and
Sutherland Computervision, and Intergraf. The visit schedule
requires an extension of this task. (U) ⬜   25X1

Support to OL. ASAPS (Agency Standard Automated Property
System) ASAPS requirements have been completed, reviewed by BD/ODP,
and sent to the D/OL for approval. (U) ⬜   25X1

Support to OF. ACIS (Automated Compensation & Information
System) A meeting was held on 8 April with the Audit Staff of the
IG's office to discuss their requirements relative to the new
Automated Compensation & Information System. The Quality Assurance
(QA) standards and procedures for the project are currently being
examined. The resulting document will contain the standards and
procedures for Test and Evaluation (T&E); Configuration Management
(CM); and Audit/Independent Verification and Validation (IV&V). No
completion date for this document has yet been determined. (U)
25X1   ⬜

Support to OS. SANCA (Security Automated Name Check) We met
with OS to discuss the list of requirements for the conversion and
upgrade of SANCA. OS is starting the task of defining the data
elements needed to satisfy the requirements as one of the steps for
25X1   the project proposal. (U) ⬜
                                                                    25X1

SECRET

Support to ODP. We have forwarded the Functional and Support requirements to ED for an Agency-wide RFP of standalone video-based word processing units. This officially transfers the responsibility of the RFP to ED. (U)

25X1

25X1

[blank] have been assigned to participate in an output Media Center Task Force to identify the requirements and make recommendations for servicing remote building locations. The first part of this effort will center on identifying those requirements for [blank] building. (U)

25X1

Processing (U)

25X1

[blank] was the guest speaker at the weekly lunchtime meeting of the Analytic Methods and External Research Staff of the Office of Political Analysis. He covered a wide range of RAMIS topics, primarily to bring them up-to-date on tools designed to increase RAMIS' ease of use. (U)

25X1

The GIMINI data base management software was installed on the DDO's IBM 4331 minicomputer. Also, a developmental data base was moved from GIMDEV and new VM operating procedures were developed. (U)

25X1

SAFE (U)

On 8 April representatives of TRW and Burroughs, accompanied by Consolidated SAFE project Officer personnel, toured the future SAFE computer center in the Headquarters building. The purpose of the visit was to assess progress of the renovation project and to see whether the construction of the facility would have any impact on SAFE System configuration. (U)

25X1

9 April 1981

Excerpts of ODP Div/Staff Report for Week of
2 - 8 April 1981

Management

Outstanding Advances. As of 8 April, 42 advances remain outstanding, none of which are delinquent. [   ]   25X1

25X1   [   ] A revision to Draft F of [   ], Automatic Data   25X1
25X1   Processing Management, was sent to Regulations Control Division for
publication. [   ]

Applications

Support to OL. FARS (Federal Automated Requisitioning) A major incompatability between FARS and DATEX has been resolved. Final communications testing will be conducted 2 or 3 April. FARS is now scheduled to go into production on 8 April. [   ]   25X1

Support to OMS. MEDANE (History file of A&E test battery data and skills inventory system) The MEDANE Feasibility Study has been completed. The study recommends that the MEDANE System be converted to the GIMS-II DBMS and that the current OMS GIMS data base be expanded to incorporate the new MEDANE-II System. A new 930 has been initiated to cover the Project Proposal (Design phase) for the
25X1   MEDANE-II System.. [   ]

The OMS quarterly review meeting for the period January-March 1981 was held on 2 April. We discussed on-going and future development efforts in support of OMS applications. It was mutually agreed that the quarterly review is useful and that it continue with   25X1
25X1   the current format. [   ]

[   ]

Administrative

All ODP employees who have not yet been contacted by a keyperson but who are interested in participating in the federal savings bond program should contact [   ]   25X1

Processing

The customer (OSWR) ran a successful test using the Production load module which resides on the new non-ODP load library and was compiled from source residing on PANVALET. [   ]   25X1

Five hundred and four cables had to be retransmitted from CDS on 2 April due to D-37 abends encountered during packet processing. A 100% increase in cable traffic due to the assassination attempt on the President and the situation [   ] caused this problem. CDS   25X1
was shut down for approximately 4 hours until the problem was resolved. All cables were retransmitted successfully. AMPS processing was delayed for 2-1/2 hours on 3 April due to hardware problems. NFAC traffic was processed every hour over the weekend because of the anticipated heavy cable traffic. [   ]   25X1

The REGDEMO data base was established on GIMDEV. This data base is for Applications personnel to give demonstrations to offices considering use of the standard registry system. It will also be used for user testing for new registry data bases prior to moving to
25X1   Production. [   ]

25X1   [   ] met to discuss the
SAFE Computer Center security requirements. Particular emphasis was placed on clearance requirements for the multiple contractors that will need computer center access during the initial implementation
25X1   phases of the SAFE project. [   ]

ED will run a benchmark on the IBM 3033UP for 8 hours to help determine whether the CAMS2 operating system will be MVS or VM.
25X1   [   ]
                                                                      25X1

Four individuals from NFAC/OER are currently undergoing a training session on the Hetra Remote Job Entry Stations at the [   ] facility. OD is providing this training at the request of the Assistant NFAC ADP Coordinator. NFAC/OER will soon have two Hetra devices installed within its space. A thorough familiarization with all the operational facets of these devices is planned. [   ]   25X1

Construction of a temporary control point area is underway in the Special Center. The construction will enable additional equipment to be moved into the old control point area. Plans have been made for the construction of a new control point and office
25X1   space in the GC-47 area. [   ]

25X1   [   ] are scheduled to begin an audit of
the CAMS Delta Data terminals now in use in the Intelligence Community. The audit, to begin on 13 April, is the result of reported electronic emanations from a terminal located at the Pentagon.
25X1   [   ]

A one week course entitled "CMS Internals" conducted by the Amdahl Corporation was held at C of C with 16 Processing personnel attending. Critiques were very favorable for the most part by the systems programmers who attended the course. [   ]   25X1

ODP 81-454
9 April 1981

MEMORANDUM FOR: Deputy Director for Administration

FROM: Bruce T. Johnson
                   Director of Data Processing

SUBJECT: ODP Report for Week Ending 8 April 1981

SAFE

The Preliminary Detailed Design Review (PDR), which began on
23 March, was completed on 1 April. The review provided the
Government its first look at the design effort at the subsystem
level and was a major milestone in the SAFE Project. The results
of the review, including some of the documentation delivered by
TRW in preparation for the review, are still being assessed by
the CSPO. A report on the PDR will be written by the CSPO when
this assessment is complete. [   ]   25X1

1983 Terminal Report

A special report on 1983 terminal funding was prepared for
the Administration Group in the Office of the Comptroller. The
89 terminals in the 1983 program were broken out by cost and by
25X1   type for each Directorate. [   ]

VM Interactive System Unstable

The VM System was moved to the new IBM 3033 MP processor in
late March, but severe stability problems have made it necessary
to move back frequently to the Amdahl V8 processor. Because the
problems can not be duplicated without a heavy load on the
system, we have been starting the day with VM on the MP and then
moving to the V8 backup processor if a problem occurs. ODP and
IBM systems personnel are working intensively to determine the
cause of the problems and have applied several fixes already. We
have been able to isolate three definite problem areas and are
making significant progress toward resolving them. [   ]   25X1

ODP Courier Service Terminated

The courier service that Data Conversion Branch has been operating for many years between Key Building and Headquarters for Finance data ended on 31 March. Arrangements have been made with the Logistics Courier Service for special handling of some payroll reports that are needed at Key Building. [   ]   25X1

IG Staff Tours Computer Centers

On 31 March, the Inspector General's staff toured the ODP Computer Centers. [   ] conducted   25X1 the tour and briefed the IG Staff on ODP computer security. Areas of particular interest were access procedures, badge reader operation, magnetic tape handling and removal procedures, operation of the Tape Management System and the Document Logging System. At the conclusion of the tour the IG Staff expressed their pleasure with the emphasis placed on computer security in ODP.

/s/ Bruce T. Johnson

Bruce T. Johnson

3 April 1981

ODP PERSONNEL REPORT

Gains & Losses Since Last Report:

Gains:

STAT

STAT

Losses:

Promotions Presented in ODP During March 1981:

STAT

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